

APPLICATION FORM FOR PARENT VOLUNTEER

Please submit photocopies of child's birth certificate, both parents' identity cards and photographs with this form duly completed.

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|-----------------------|--|-----------------------|
| Child's Name: | Name (Chinese Character) if applicable | Gender: Male / Female |
| Date / Place of Birth | Birth Certificate No: | Nationality: |
| Address: | | |

Parent's Details: Father

| | | | |
|------------------------|-----------------|------------------------------|---------------------------|
| Father's Name: | NRIC No: | Nationality: | PHOTO OF PARENT VOLUNTEER |
| Highest Qualification: | Marital Status: | Contact No: | |
| Name of Company: | Job Title: | Home: _____ Office: _____ | |
| Email: | | Mobile: _____ | |

Parent's Details: Mother

| | | | |
|------------------------|-----------------|------------------------------|---------------------------|
| Mother's Name: | NRIC No: | Nationality: | PHOTO OF PARENT VOLUNTEER |
| Highest Qualification: | Marital Status: | Contact No: | |
| Name of Company: | Job Title: | Home: _____ Office: _____ | |
| Email: | | Mobile: _____ | |

Undertaking by Parents

I _____ NRIC No: _____ understand that the acceptance of my application as a parent volunteer by the school does not guarantee my child a place in the school in view of the reasons mentioned in the Letter of Undertaking.

Signature

Date

| OFFICIAL USE ONLY | | | |
|-------------------|--|------------|--|
| Date received: | | Action by: | |

LETTER OF UNDERTAKING FOR PARENT VOLUNTEERS

Dear Parents

We thank you for choosing Mee Toh School as your school of choice for your child's primary education and your wish to register as a parent volunteer with the school.

Before you register with us, we would like to provide important information as below:

1. The acceptance of your application by the school as a parent volunteer does not guarantee your child a place during the Primary One Registration Exercise.
2. As a parent volunteer, you are required to fulfill a minimum of 40 hours of volunteer services in the school as stipulated by the Ministry of Education. You may not be called up for duty or may not be able to achieve this requirement due to the large number of parent volunteers registered with the school and the limited school activities that require the involvement of the parent volunteers. Besides these, only the duration accumulated by either one of the parents per activity will be included in the calculation of the total number of hours.
3. Most of our long-term activities are planned for the pupils either within or outside the school compound. For the safety and interest of the pupils, we require responsible and committed volunteers who can commit beyond the minimum 40 hours required.
4. Chances will be given to the next parent volunteer in line if the assigned parent volunteer is unable to perform the duties required by the school. The eligibility to perform volunteer services will be forfeited.

If, despite the above explanations, you still wish to volunteer your services to the school, we welcome you to join us as a parent volunteer. Please complete the application form, together with the undertaking endorsed, and return it to us.

Thank you.

Yours sincerely

Mr Gau Poh Teck
Principal